



SAMPLE FACILITY DAILY COMMUNICATION
Auto Messaging

Good day,

Please be advised that __X__ Facility has been working diligently to protect our residents from the spread of COVID 19. Since March 2020 we have had __X__ confirmed cases of COVID 19. Of these cases a total of __X__ are currently symptom free and stable.

As of today, (DATE) we have __X__ residents with confirmed COVID test results that are in the fourteen-day window and considered infected. __X__ of these __X__ were admitted from the hospital. These residents are being treated in house. We have __X__ residents that are under investigation or suspected of having the COVID 19 virus. In the past 24 hours we received test results for __X__ residents that were COVID positive. These __X__ residents are included in the __X__ confirmed cases

In the past 24 hours we have had no/ or __X__ COVID related deaths.

A total of __X__ staff members tested positive for COVID 19. __X__ of these have recovered and returned to work.

A total of __X__ staff members were suspected of having COVID -19 of these __X__ have been cleared to return to work.

In the past 24 hours no staff members have reported any positive COVID tests or symptoms of COVID

To decrease the potential for transmission we have all units under quarantine and have instituted droplet and contact precautions for all resident's on affected units. We are in constant communication with the CDC and NYSDOH and incorporate into our policies any new or revised directives.

This message will be updated daily with any new information regarding the COVID virus

This message will be updated daily. If further information is needed please do not hesitate to contact _____ at FACILITY ext. ____ or cellphone _____

if you do not want these daily updates please contact_____