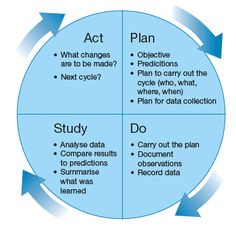
**Using the PDSA Cycle**

**Plan:** After identifying the problem, make a plan/objective to allow for improvement. Identify the root cause and plan the system changes. Plan how the results will be measured. Make a prediction about the results.

**Do:** Carry out the plan. Share it with all the staff. Have formal and informal in service. Gather data to see if there have been improvements. Collect and record the data.

**Study:** Analyze the data. Compare it to what was predicted. Summarize what was learned.

**Act**: What are new changes to be made? What areas need re-focusing? What will be the next area of improvement?



Performance Improvement Project

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ***PERFORMANCE IMPROVEMENT PROJECT*** | | | | | | | |
| **PIP Title:** | |  | | | | | |
| **PIP Leader:** | |  | | | **Date**  **Initiated:** | |  |
| **Team Members:** | |  | | | | | |
| ***PLAN (Approach)*** | | | | | | | |
| **What opportunity for improvement (OFI) have you identified?** | | |  | | | | |
| **Identify the Root Cause:** | | |  | | | | |
| **State your goal / desired result:** | | |  | | | | |
| ***DO (Deployment)*** | | | | | | | |
| **What will you implement based on the Root Cause?** | | | | **Who will implement the action?** | | **What is the status of the action?** | |
| **1** |  | | |  | |  | |
| **2** |  | | |  | |  | |
| **3** |  | | |  | |  | |
| **4** |  | | |  | |  | |
| ***STUDY (Learning)*** | | | | | | | |
| **What did you learn?** | | |  | | | | |
| **What is your goal?** | | |  | | | | |
| **Did you achieve the desired outcome?** | | |  | | | | |
| **What will you do differently to meet the goal?** | | |  | | | | |
| ***ACT (Integration)*** | | | | | | | |
| **How is your approach integrated with what you want to accomplish?** | | |  | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATA COLLECTION AND REVIEW** | **Current**  **Month:** | **Previous**  **Month 1:** | **Previous Month 2:** | **Trending** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **PROCESS REVIEW: Are systems in place to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (fill in with what you’re reviewing)** | | | | |
| **Review/Management:**  **□ Yes □ No □ To be determined**  **□ Yes □ No □ To be determined**  **□ Yes □ No □ To be determined** | | | | |
| **Summary:** | | | | |