**Using the PDSA Cycle**

**Plan:** After identifying the problem, make a plan/objective to allow for improvement. Identify the root cause and plan the system changes. Plan how the results will be measured. Make a prediction about the results.

**Do:** Carry out the plan. Share it with all the staff. Have formal and informal in service. Gather data to see if there have been improvements. Collect and record the data.

**Study:** Analyze the data. Compare it to what was predicted. Summarize what was learned.

**Act**: What are new changes to be made? What areas need re-focusing? What will be the next area of improvement?



Performance Improvement Project

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| ***PERFORMANCE IMPROVEMENT PROJECT*** |
| **PIP Title:**  |  |
| **PIP Leader:**  |  | **Date** **Initiated:** |  |
| **Team Members:**  |   |
| ***PLAN (Approach)*** |
| **What opportunity for improvement (OFI) have you identified?**  |  |
| **Identify the Root Cause:**  |  |
| **State your goal / desired result:** |  |
| ***DO (Deployment)*** |
| **What will you implement based on the Root Cause?** | **Who will implement the action?** | **What is the status of the action?** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| ***STUDY (Learning)*** |
| **What did you learn?** |  |
| **What is your goal?**  |  |
| **Did you achieve the desired outcome?** |  |
| **What will you do differently to meet the goal?**  |  |
| ***ACT (Integration)*** |
| **How is your approach integrated with what you want to accomplish?**  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATA COLLECTION AND REVIEW** | **Current** **Month:** | **Previous****Month 1:** | **Previous Month 2:** | **Trending** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **PROCESS REVIEW: Are systems in place to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (fill in with what you’re reviewing)** |
| **Review/Management:** **□ Yes □ No □ To be determined** **□ Yes □ No □ To be determined** **□ Yes □ No □ To be determined**  |
| **Summary:**   |