**Facility**

**LESSON PLAN**

**Nursing Care Giver Hours/Census**

**Target:**  RN Supervisors

**Objectives:** Participant will:

Understand the Regulatory Requirement for F 732, posting Nursing Caregivers Hours/Census at the beginning of each shift.

**Content:**

# F732

§483.35(g) Nurse Staffing Information.

§483.35(g) (l) Data requirements. The facility must post the following information on a daily basis:

1. Facility name.
2. The current date.
3. The total number and the actual hours worked by the following categories of licensed and unlicensed nursing staff directly responsible for resident care per shift:
	1. Registered nurses.
	2. Licensed practical nurses or licensed vocational nurses (as defined under State law).
	3. Certified nurse aides.
4. Resident census.

§483.35(g) (2) Posting requirements.

1. The facility must post the nurse staffing data specified in paragraph (g) (l) of this section on a daily basis at the beginning of each shift.

 (ii) Data must be posted as follows:

# Clear and readable format.

* 1. In a prominent place readily accessible to residents and visitors.

**Documentation/Responsibilities**

* The Daily Nursing Hours and Census will be completed at the beginning of each shift with facility name and current date. Data should be clearly written.
* RN Supervisor assigned to specific shift, i.e., 7a-3p, will document the total number and actual hours of Registered Nurses, Licensed Practical Nurses and Certified Nursing Assistants who are actually working on the shift.
* RN Supervisor will also document the resident census for each shift.
* Upon completion, at the beginning of the shift, the RN supervisor will post the document in the lobby in a prominent place readily accessible to residents and visitors.
* At the end of the day the completed Daily Nursing Hours and Census will be filed for validation. (Please file with Completed Daily Breakdowns/Master Schedule by month and year).

Instructor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_